

## CHILD PROTECTION POLICY

### Child Protection Procedures

What happens if you suspect a young person is being abused?

- Immediately tell a director of the company, who will in turn speak to the teacher in charge of pastoral care or in the event of it being an open expedition will take steps to inform the necessary parties.
- Ensure no situation arises which could cause further concern.
- Ensure the young person has access to an independent adult.
- Record the facts including the young person's name, address and, where possible, information about a parent/guardian.

What happens if a young person discloses to you abuse by someone else?

- Allow the young person to speak without interruption, accepting what is said.
- Remain calm and offer reassurance that they have done the right thing to tell someone.
- Alleviate feelings of guilt and isolation, while passing no judgement ~it is not their fault.
- Advise that you will try to offer support, but that you must pass on the information.
- Same steps as in suspecting a young person is being abused.
  
- What happens if you receive an allegation about any adult or about yourself?
- Immediately tell a company director who will take steps to inform the correct people.
- Record the facts and give a copy to a company director of Wildcountry Consultants.
- Try to ensure no one is placed in a position which could cause further compromise.

You must refer – You must not investigate

A copy of the recorded facts should be sent by the company director, to the Child Protection/Duty Officer at Award Head Office.

Verbal communications (Tel:01753 727400).